

Job Posting Site List

Job posting sites are not only useful for finding positions when you are in an active job search. They can also be extremely helpful for:

- discovering potential areas of interest and related positions (i.e., window shopping the possibilities!),
- learning about job descriptions and terms of art for various types of work,
- finding employers who are hiring and which areas/positions are in high demand, AND
- yes, they are also very helpful for finding perfect positions when you're ready to get hired.

The list below provides posting sites for the most common careers and vocations that Candler students and graduates explore, including:

- 1. General Job Posting Sites
- 2. Denominational Ministry
- 3. Non-Denominational Ministry
- 4. Youth and Campus Ministry
- 5. Chaplaincy and CPE
- 6. Non-profit and Social Entrepreneurship
- 7. Higher Education
- 8. Government
- 9. Think Tanks, Policy, and Political Work
- 10. K-12 Teaching Positions
- 11. International Jobs
- 12. Community Organizing
- 13. Music and Arts
- 14. Refugee Services
- 15. Environmental Work
- 16. Library Services
- 17. Compliance, Human Resources, and Associations
- 18. Part-time, Internships, and Remote/Flexible Jobs

Hover over the blue titles for direct links to job sites!

When in an active job search, remember to be patient, to check your chosen posting sites regularly (we recommend 3-6 sites) throughout the week (2-3 times), and to set alerts when possible.

Happy hunting!

1. General Job Posting Sites and Aggregators

- Handshake is Emory University's main posting database, and it is free to Candler students! It has thousands of jobs available that you can filter and search. You can also see what has been posted for Candler students and alumni, including on campus jobs, internships, and post-graduate positions, by doing a quick keyword search for "Candler."
- Indeed.com is the one general job search site not included in Google for Jobs. It is the best general job search site aggregator for most purposes.
- After Indeed, the two best general job search aggregators are Simplyhired and Glassdoor. You can also try Careerbuilder and Monster.
- Google for Jobs is not a job posting site, but it indexes virtually all the major job boards, except for Indeed. A great feature is that you can sort job search results by title (various titles for the position), city, date posted, type (i.e., full-time, part-time, etc.), company type (e.g., law firm or company's industry), and employer.
- Emory's Job Board lists full and part-time positions available at Emory (for the general public, not for student workers).
- LinkedIn Jobs is a top job search site. If you have a LinkedIn profile, look at the "Jobs you may be interested in" section just below the search box before you search the site. Below "Jobs you may be interested in" is a "Companies in your network" section that shows job listings with organizations at which you also have LinkedIn connections. If you click on a company, it will take you to the home or careers page on LinkedIn with the job listings.
- ZipRecruiter gives access to millions of job postings across the US and internationally.
- LinkUp provides verified, up-to-date job listings directly from employer websites.
- Check out the websites of other seminaries, particularly of those in the geographical area in which you are planning to live. Often these seminaries will have job postings of their own and you may be able to find leads using them.

2. Denominational Ministry Job Sites

• United Methodist Church job postings can be found at umc.org and umcdiscipleship.org.

- Episcopal Church job postings can be found at episcopalnewsservice.org.
- United Church of Christ job postings can be found at oppsearch.ucc.org.
- Evangelical Lutheran Church in America job postings can be found at elca.org and alcm.org.
- Southern Baptist Convention job postings can be found at sbc.net.
- Presbyterian Church USA Opportunities can be found at clc.pcusa.org.
- Mennonite Central Committee Job Openings can be found at mcc.org.
- Church of the Nazarene Job Board can be found at jobs.nazarene.org.
- Catholic Jobs can be found at catholicjobs.com.
- Reformed Church in America jobs can be found at rca.org.

3. Non-Denominational Ministry and Church Job Sites

- The Ministry Well provides a list of ministry jobs across the United States. This site is free to all ministers and allows you to upload your resume and photos with one easy to use online form.
- The Church Staffing site allows you to search church openings and listings for senior, associate, youth, and other pastoral positions as well as children's ministry director, church secretary and other ministry openings and employment opportunities.
- The Vanderbloemen site allows you to search jobs at churches, schools, nonprofits, family offices, and values-based businesses.
- Church Jobs lists current pastor positions, including chaplain jobs, and other ministry jobs. Job seekers can search Christian Jobs that may not be in the church (i.e. Christian Camps, Church Planting, etc.).
- Experiencing Worship offers a list of jobs for worship leaders and church staff members.
- Ministry Jobs provides a listing of jobs in churches in the U.S. and abroad.

4. Youth and Campus Ministry

- Youth Specialties provides a list of church ministry positions that can be filtered to only include youth positions.
- YouthPastor.com provides a list of youth ministry positions.
- HireAYouthPastor.com is a youth ministry job board for youth pastors looking for the perfect church.
- National Campus Ministry Association connects campus ministry positions with potential candidates.
- NACUC The National Association of Colleges and University Chaplains posts all kinds of college ministry positions on their job board.

5. Chaplaincy/CPE Positions

- ACPE is the main accrediting body for CPE. On their site, they provide links to Career Opportunities and ACPE Residency Opportunities.
- The Association of Professional Chaplains offers a list of open positions for chaplains, directors, and CPE supervisors.
- The Federal Bureau of Prisons and other departments that hire chaplains post on www.usajobs.com. The occupational code for chaplains is 0060.

6. Non-profit and Social Entrepreneurship

- Idealist is a general job search site for finding employment in the nonprofit world. The site also includes volunteer opportunities and allows you to search the world of non-profits in your areas of interest to see who is making the biggest impact.
- Work for Good helps purpose-driven organizations and talented professionals connect, so together you can do the best work possible.
- B Work connects purpose-driven jobseekers with positions at social enterprises who are using business as a force for good.
- Career Center for the National Council of Non-Profits lists postings from all the local councils, so it is an excellent compilation for job seekers.

- Koya Leadership Partners focuses on placing talented leaders at missiondriven organizations and institutions of higher education.
- ProFellow provides access to, and resources for, hundreds of fellowships in many different fields for students and recent graduates.

7. Higher Education

- Higher Ed Jobs provides listings for all types of positions at higher education institutions, including faculty, executive, and administrative roles.
- Emory's Job Board lists full and part-time positions that are available at Emory (for the general public, not for student workers) and you can also check each individual school in which you have an interest.
- Inside Higher Ed Careers provides postings and information on all things higher ed related.
- The Chronicle of Higher Education has a job board called Chronicle Vitae, which lists tons of varied opportunities within higher education.
- Higher Education Recruitment Consortium posts positions for higher education and it has a dual career search function if you and your partner are both seeking new positions.

8. Government Positions

- USA Jobs is the official site for most federal jobs and employment information. You can apply for many jobs directly through the site. Using Occupational Series Codes in the Advanced Search may be beneficial in getting better search results. Use Occupational Code 0301 for Miscellaneous Administration, 0343 for Management and Program Analysis, and 0060 for chaplain, for example.
- Team Georgia Jobs offers a list of jobs with the state of Georgia.
- U.S. Department of State offers a listing of jobs with the Department of State, including foreign services officer and civil service officer positions.
- Presidential Management Fellows is a federal leadership development program at the entry level for advanced degree candidates. The Program is really designed with one focus developing a cadre of potential government leaders.

• State & Local Government Jobs on the Net is a great place to start your research for sites in your state/city of interest.

9. Think Tanks, Policy Work, and Political Jobs

- On Think Tanks allows you to access jobs in policy research, research communications, policy influence, or managing the development of new great ideas.
- PolicyJobs.net lets you search the latest jobs in research, policy making, academics over many fields including: foreign policy, economics, social policy, family policy, legal affairs and fiscal policy.
- QC Roll Call is Congressional Quarterly's listing of jobs on and around Capitol Hill.
- The Hill lists positions on Capitol Hill as well as job postings for federal government, policy, political, public affairs, lobbying, and public relations positions in Washington, DC.
- HillZoo list positions on (and around) Capitol Hill.
- Brad Traverse is one of the most widely used sites for political positions in Washington, DC. It costs \$6 a month for a subscription to their curated job postings.

10. K-12 Teaching Positions

- The Southern Teachers Agency lists teaching and administration jobs for private schools in the south.
- National Association of Independent Schools provides job listings for the more than 1,800 schools and associations of schools in the United States and abroad, including more than 1,500 independent private K-12 schools in the U.S. that it supports.
- Teach Georgia is the official state database of all certified position vacancies in Georgia public schools. This site and database are maintained by the Georgia Professional Standards Commission.
- K12 provides jobs for those interested in assisting with online education solutions for students in pre-K through 12th grade.
- K12 Jobs offers teaching Jobs and Administrative School Positions at Public and Private Institutions.

- The Georgia Department of Education offers jobs in educational policy and curriculum for qualified applicants.
- School Spring offers thousands of education job openings nationwide.
- Teachaway offers jobs for applicants looking to teach kindergarten through 12 grade abroad.

11. International Jobs and Opportunities

- International Jobs features jobs for an international career and other overseas or international employment opportunities for professionals, expatriates and adventure seekers.
- Devex job board is one of the best places to explore international development positions around the world.
- Global Jobs offers jobs for global professionals with NGO's, think tanks, the government, and the private sector.
- U.S. Department of State offers a listing of jobs with the federal government.
- Human Rights Careers offers a list of United Nations entry level hiring programs.
- Work Away provides postings for volunteering, family exchanges, homestays, farmstays, working holidays, travel buddies, language learning and cultural exchange.
- Teachaway offers jobs for applicants looking to teach kindergarten through 12 grade abroad.

12. Community Organizing

- Organizers for America is a free service to community organizations, unions and allied groups seeking to hire community organizers and related positions.
- Direct Action and Research Training Center (DART) is a national network of 21 faith-based community organizations that unite congregations across racial, religious, and socioeconomic lines to pursue justice. They hire and train community organizers every year.
- Idealist.org also posts community organizing positions.

13. Music and Arts

- Music Jobs delivers tailored job alerts straight to your inbox, based on your skills, location and expertise.
- Art Jobs gives access to jobs in arts, culture, education, theatre, and the museum.

14. Refugee Services

• The U.S. Committee for Refugees and Immigrants offer job opportunities to serve others that have been uprooted by connecting community resources and establishing the basics for a new life, so the most vulnerable people can start fresh.

15. Environmental Jobs

- Environmental Career Opportunities offers job opportunities in natural resources and conservation, environmental science and engineering, renewable energy and green industries, outdoor and environmental education, environmental law, policy and regulation just to name a few.
- Environmental Careers offers green jobs from biosafety to clean energy policy and regulation.

16. Library Positions

- The Special Libraries Association lists jobs for information professionals across the country.
- The Association of Research Libraries gives access to current job, residency, and internship opportunities submitted by academic and research libraries and related institutions.

17. Compliance, Human Resources, & Associations

- Society of Corporate Compliance and Ethics lists internships and jobs related to corporate compliance.
- Association Career HQ lists executive and administrative positions with professional associations.

- Corporate Compliance Insights posts positions in corporate compliance, risk assessment, ethics, audit, and corporate governance.
- Society for Human Resource Management posts jobs in all facets of human resource management.
- Human Resources Jobs lists human resource related positions.
- Association Forum posts jobs with professional associations.

18. Part-Time, Internships, and Flexible Jobs

Internships

- For part-time work in any of your areas of interest, you can also check the related sites above. For example, the church ministry sites listed above often also post part-time and internship positions.
- Handshake is Emory University's main posting database! You can filter and search all the jobs, including on campus jobs, part-time, and internships by clicking on those easy filters. You can also see what's been posted just for Candler students by doing a quick keyword search for "Candler."
- OPM.gov provides information around federal internships and job opportunities through the Pathways and other student programs.

Flexible and Remote Work

- Remote.co offers curated lists of remote jobs in categories ranging from customer service, to design, marketing, IT, writing, teaching, and more.
- SkiptheDrive.com provides listings for remote and work-from-home positions in fields like account management, finance, marketing, and web development.
- Flex Jobs is a paid job site (\$15 per month) that provides access to handscreened remote, part-time, freelance, and flexible jobs—quickly and easily! If you're looking for a remote or flexible job, this is an excellent site and well worth the money.
- The Balance Careers provides a list of companies that offer K-12 work from home jobs.

Writing Jobs

• Pro Blogger provides a list of jobs for writers in a number of capacities from marketing and public relations to freelance writing.

- Freelance Writing lists freelance writing jobs in journalism, content, copywriting, and blogging.
- Blogging Pro paid blogging jobs, blog writing jobs, freelance writing jobs and more.
- All Freelance Writing allows you to quickly find freelance writing jobs based on dates and pay ranges.
- Journalism Jobs lists journalism and writing jobs, some in legal journalism and writing.
- Media Bistro posts writing and journalism openings.

Substitute Teaching

- Atlanta Public Schools lists substitute teaching positions for applicants looking for flexibility in teaching.
- ESS offers substitute K-12 jobs across the country.
- The Atlanta Journal Constitution offers articles about effective ways to find substitute teaching jobs.

Nannying

- Georgia's Dream Nannies offers jobs for nannies and domestic helpers in Georgia and South Carolina.
- Sitter City lists full time and part time jobs for experienced nannies in Georgia.
- Care.com lists jobs for nannies across the U.S.
- Community Canvasing: When searching for a nanny position, ask around or put a posting in your church.

Pet Sitting

- Rover allows you to set a flexible schedule for dog sitting as well as specify the types of dogs you would like to care for.
- Wag! gives you the flexibility to be your own boss and work whenever it fits your schedule. You can walk as much, or little as you like.
- Community Canvasing: Be sure to engage your community and ask if you can put a posting in your church.

Work Adventures

- CoolWorks specializes in jobs with outdoor locales, including listings in categories like transportation, education, farm and garden, guest services, food and beverage, and more—most of them in places like national parks, resorts, and retreat centers.
- Backdoor Jobs specializes in jobs with outdoor locales, CoolWorks posts listings in categories like transportation, education, farm and garden, guest services, food and beverage, and more.
- Work Away provides postings for volunteering, family exchanges, homestays, farmstays, working holidays, travel buddies, language learning and cultural exchange.
- Teachaway offers jobs for applicants looking to teach kindergarten through 12 grade abroad.