All precourse assignments should be emailed to the Course of Study office by January 12, 2015.

Course Description and Outcomes
This course forms the student’s identity as pastoral leader and change agent in congregations, The United Methodist Church, and the world.

Students will be able to:
1. Identify and understand the attributes of good leaders, biblically and theologically.
2. Evaluate and strengthen their own identities and skills as pastoral leaders.
3. Explain and reflect on the nature of change in the local congregation and wider society.
4. Implement visioning, strategizing, and planning processes in their local congregations.

Required Textbooks

Supplementary Textbooks
**Precourse Assignments**

Read Henri Nouwen’s *In the Name of Jesus*. Write an 8-10 reflection paper using the following sections (which follow Nouwen’s organization of the book) to shape your responses. Entitle your paper, “Reflections on Christian Leadership Where I Live.”

Introduction: Write a half-page overview of the value of this book for your life and ministry.

Segment One: From Relevance to Prayer
1. How do you see the temptation to be relevant at work in you and your ministry situation?
2. How does the question “Do you love me?” help you to face the temptation?
3. How does the discipline of contemplative prayer strengthen your life and leadership?

Segment Two: From Popularity to Ministry
1. How do you see the temptation to be spectacular at work in you and your ministry situation?
2. How does the task to “Feed My Sheep” help you face the temptation?
3. How does the discipline of confession and forgiveness strengthen your life and leadership?

Segment Three: From Leading to Being Led
1. How do you see the temptation to be powerful at work in you and in your ministry situation?
2. How does the challenge “Someone else will take you” help you face the temptation?
3. How does the discipline of theological reflection strengthen your life and leadership?

Conclusion: Briefly name the three main take-away lessons you gained from reading the book, and why it is important for you to have received them.

**Course Schedule and Components**

Be sure to arrive in plenty of time to get checked in and find your way to the classroom location, so that you are present for the opening of the course at 6:00 p.m.

[Note: the following schedule is subject to change]

**Friday Evening, January 23**

5:30-6:00 Opening Worship
6:00-8:30 “Leadership in Jesus’ Name” (Nouwen book as focus)
8:30-9:00 Evening Prayer

**Saturday, January 24**

8:00-8:30 Morning Prayer
8:30-12:00 “God” (first segment of “The Matrix of Living Leaders”)

--matrix will be handed out on Friday evening
12:00-1:00 Lunch
1:00-4:00 “Church” (second segment of “The Matrix of Living Leaders”)
4:30-5:00 Evening Prayer
Friday Evening, February 20
6:00-7:00  Supplementary Text Small Group Conversations
7:00-8:30  “Leaders” (third segment of “The Matrix of Living Leaders”)
8:30-9:00  Evening Prayer

Scheduled Continued
Saturday, February 21
8:00-8:30  Morning Prayer
8:30-12:00 “Leadership” (fourth segment of “The Matrix of Living Leaders”
12:00-1:00  Lunch
1:00-1:30  Worship
1:30-4:30  “Envisioning and Implementing Change”
4:30-5:00  Closure

Course Assignment Between Weekends
Choose one of the Supplementary Textbooks and write a review using the Guidelines that will be handed out the first day of the class. You may bring this review with you to the second weekend. You do not have to submit it. But, please send the professor an email indicating which text you have chosen for this assignment. As you can see from the schedule above, you will use your review to engage with a small group at the beginning of Friday-evening’s session on February 20th.

Come prepared to use your review in a conversation related to,
(1) The personal benefits you received from reading the book
(2) The ministerial benefits you received from reading the book
(3) Ways you can see using this book with others in your church

After-course Assignment (Due Date: March 6, 2015 to the Instructor via email)
Prepare and submit a 10-15-page paper entitled, “Transformational Leadership in My Life and Ministry Setting.” Guidelines for the paper will be handed out the second weekend at the Friday-evening session. But in essence, the paper will be a researched reflection that utilizes textbook information, other textbooks and/or articles, class presentations, and your own experiences to synthesize course content and capture the experience in ways that are personally formative and professionally influential.

Course Grading Criteria
1. Precourse Assignment: 20%
2. Class Attendance & Participation: 20%
3. Assignment Between Sessions: 20%
4. After-course Assignment: 40%

Guidelines for Written Assignments
• All papers should be typed, double-spaced, on 8 ½” by 11” paper, unless the instructor has asked for a different format specifically within the precourse work. Font should be Times New Roman or something similar and no larger than size 12. Margins are to be 1” on all four sides of each page.
• All papers must include a page number and the last name of the student in either the header
You should note the question you are answering at the beginning of each new section of materials.

All papers should provide citations for all quoted material. You may use MLA, Turabain, APA or Chicago Style.

Punctuation should be consistent; clarity of meaning is the primary purpose of punctuation. Edit and retype material as needed and check spelling in a standard dictionary.

All papers should attempt to eliminate discriminatory language—for example: racism, ageism, sexism, classism, and prejudicial usage concerning handicapping conditions.

Inclusive Language Covenant

The faculty of Emory Course of Study School has adopted a covenant statement encouraging inclusiveness in the use of language, as follows:

The Inclusive Language Covenant is designed to create a linguistic environment in which all students, staff, and faculty can grow in understanding and appreciating the rich diversity of God’s people. The COS faculty commits itself—through continued discussion, reflection, and exploration—to using language in such a way that we respond to the fullness of God’s presence among us as much by our choice of words as by our care for one another. Recognizing that our experience with inclusive language is an integral part of theological formation, we invite students and others to share as partners with us in this learning process.

We understand “covenant” more in terms of its biblical and theological meaning than in a legal or contractual context. Covenant signifies the common commitment of a community of faith in response to God’s revelation and in partnership with one another. The values implied in the covenant have morally persuaded us to try to generate patterns of speech and behavior that bond the members of the community in mutual respect. We expect all members of the community to address issues of diversity constructively. The entire Inclusive Language Covenant can be found on the COS website, and you are encouraged to read the whole covenant.
Directions to Email Precourse Assignments

Please read all the directions below before emailing your assignments to the COS Office, any emails received that do not follow the directions below will not be accepted. You will receive an email confirmation of receipt and if your email is not submitted correctly an email indicating you will need to resend your assignments.

1. Email only michelle.levan@emory.edu your precourse assignments, do not email assignments to the instructors. You are encouraged to email the instructors questions about the assignments.

2. Email must be received no later than 11:59pm on the deadline of January 12, 2015.
   a. Please note that the cut off time is EASTERN STANDARD TIME zone, so email your assignments accordingly.
   b. Any precourse work received after January 12th at 11:59pm will be subject to a late penalty.
      • Precourse work received between January 13th – January 18th is 1 letter grade deduction.
      • Precourse work received between January 19th – January 24th is 2 letter grade deductions.
      • You will be drop from any course for which precourse work has not been received by check-in on January 24th.

3. The course number and the phrase “precourse work” should be the subject of your email: Example - Precourse Work 113
   a. You will need to send a separate email for each course you are registered to attend.

4. Precourse work must be sent as an attached document and not in the body of the email.
   a. Any version of Microsoft Word will be accepted; PDF, Word Perfect, and Mac-Pages documents will not be accepted. If you are using another type of word processing program please convert your document to a version of Microsoft Word before sending.
   b. All assignments for each course must be in one document, multiple documents are not acceptable. You should send only one attachment with all course assignments; emails sent with multiple documents will not be accepted.

5. Your FULL name, phone number and email, should all be clearly included at the beginning of your email. See Example

6. Plagiarism Policy and Plagiarism Defined
   The plagiarism Policy and Defined paragraphs below must be included in the body of your email (both are below), not within your precourse work. The inclusion of the policy and definition in the body of the email, verifies that you agree to it and your email will represent your signature (which is a requirement). If the email does not include the plagiarism policy and definition it will not be accepted. Your email, with the plagiarism policy and definition will be printed and used as the cover sheet for your precourse assignments, because it has the verification of date and time received, and your agreement to the plagiarism policy and definition.

   Plagiarism Policy - I have read the plagiarism definition below and verify that this assignment represents my own work, except where credit is given.

   Plagiarism Defined: “You plagiarize when, intentionally or not, you use someone else’s words or ideas but fail to credit that person, leading your readers to think that those words are yours. In all fields, you plagiarize when you use a source’s words or ideas without citing that source. In most fields, you plagiarize even when you do credit the source but use its exact words without using quotation marks or block indentation” (201-202). Booth, Wayne C. Booth, Gregory G. Colomb, and Joseph M. Williams. The Craft of Research, Second Edition. Chicago, IL: University of Chicago Press, 2003.

7. If you do not follow the procedure your precourse work WILL NOT BE ACCEPTED! You will receive a confirmation of receipt within 24 hours or notice to resubmit following the process.