Q: What programs are available?
A: We have 5 programs at our site.

- **Level 1 CPE Programs (Internships)**
  - The Summer Program lasts for 11 weeks. This is full-time, 40 hours a week, from 7:30 AM-4PM, Monday through Friday.
  - The Extended Program goes for 9 months: September 2017 to May 2018. It is part-time, 15 hours a week. 5 of those hours are structured group education on Wednesdays. The intern will coordinate the remaining 10 hours with the supervisor, in increments of at least 4 hours at a time.

- **Level 1 CPE with potential to move onto Level 2 CPE** is a year-long Residency.

- **The Level 2 CPE program** is a Second Year Residency (also called Fellowship). This program has an emphasis in mental health.

- **Supervisory CPE (SES)** is not available at this time.

Q: What are the program dates?
A:

- **Fellowship & Residency**: Tuesday, May 28, 2019 - Thursday, May 28, 2019
- **Summer Internship**: Tuesday, May 29, 2018 – Friday, August 10, 2018
- **Extended Internship**: Wednesday, September 5, 2018 – Wednesday, May 1, 2019

Q: Can you tell me more about each program? And what are the requirements?
A:

- **Level 1 CPE (Internship)** is for those getting started in the CPE process, and for those CPE is required by their seminaries or denominations. Those who are discerning their vocational calling in ministry also engage the Internship process. To be eligible to apply, one must have:
  - Completed a college degree
  - Some type of formal theological training
  - A sense of calling in ministry

- **Level 1 CPE with potential to move onto Level 2 CPE (Residency)** is for those wanting to continue their learning through CPE and those who are considering Chaplaincy as a vocation. A residency applicant may also be interested in CPE supervisory process. To be eligible to apply, one must have:
  - Completed one unit of Level 1 CPE from an ACPE accredited center
  - Completed M.Div. or an equivalent degree
  - US Citizenship

- **Level 2 CPE (Fellowship)** is a second-year residency for those wanting CPE with the emphasis in Spiritual Care in Mental Health. This program is also for those who are discerning or have discerned a call to the CPE Supervisory Training process. Clinical training sites include the main hospital, Fort McPherson, and the Atlanta Clinic. To be eligible to apply, you need to have:
  - M.Div. or an equivalent degree
  - Ordination from an ecclesiastical body
  - CPE Residency from an ACPE accredited site, having functioned in Level II for at least two units
  - and US citizenship

- **Supervisory CPE (SES)** is for those who have discerned their calling to become an ACPE Certified Educator. The same eligibility requirements listed for the Level 2 CPE program apply for this program.

Q: How do I apply?

CPE Facts – for the CPE Center at the Atlanta Veterans Affairs Medical Center (AVAMC)
A:
- Applications can be found in the website: www.acpe.edu, under the “Resources” tab, under “Forms.” Follow application instructions carefully. **Incomplete applications will not be considered.** There is no application fee. (If you have previously completed one or more units of ACPE CPE, then include all Supervisor and Student final evaluations from those previous units.)
- Email or mail your application.
  - The email address for applications is: Bobby.Doss@va.gov.
  - The mailing address is:
    
    Atlanta VA Medical Center
    Chaplain Service (125)
    c/o Mr. Bobby Doss
    1670 Clairmont Road
    Decatur, GA 30030
- Application materials will be kept confidential and shredded if applicant is not selected, and if the applicant has not indicated that he/she/they would like it mailed back.

Q: **When is the application deadline?**
A: We do accept applications year-round, but **you will have the best chance with us if we receive your application by:**

- Level 1&2 & Level 2 CPE (Residency & Fellowship): 4PM, Friday, December 21, 2018
- Level 1 CPE Summer: 4PM, Friday, January 19, 2018
- Level 1 CPE Extended: 4PM, Friday April 6, 2018

Q: **When can I expect to hear back about the status of my application?**
A: Complete applications will receive an e-mail receipt acknowledgment the day we receive it. Applicants selected for interviews will be contacted by phone by about two weeks prior to the interview date.

Q: **When will selections be made?**
A: We hope to complete our selection process by…

- Fellowship & Residency: January 31, 2019
- Summer Internship: Friday, February 23, 2018
- Extended Internship: Friday, May 11, 2018

Q: **What financial commitments are required?**
A:

- Application fees are exempt for all applicants. All tuition fees are paid by the AVAMC Education Department.
- $5 on CPE Day for building rental contribution
- Purchase of your own textbooks

Q: **What is the pay/stipend?**
A:

- Resident: $28,630 + option for full federal health benefits
- Fellow: $31,015 + option for full federal health benefits

CONTACTS
If you have any questions about our CPE programs, please send them by email. Direct them to Mr. Doss at Bobby.Doss@va.gov. If you do not hear back from him in a few days, you may try calling him at 404-321-6111, extension 6871. Our office fax number is: 404-329-2235.

CPE Facts – for the CPE Center at the Atlanta Veterans Affairs Medical Center (AVAMC)