To be completed by the faculty advisor (please type or print legibly) following the conversation with the student during the final year of the Master of Divinity degree program. Feel free to attach a letter or report in lieu of completing the fields on the form. This form and a hard copy of the entire student portfolio must be submitted to the Candler Registrar by the faculty advisor by stated deadlines (usually in early or mid-April). Papers or projects should be ungraded copies if possible; cover sheets indicating the prompt/instructions for each paper/project should also be provided as indicated below.

**LAST NAME OF STUDENT**

**FIRST**

**EMORY ID#**

**PORTFOLIO REVIEW**

The following should be included (please note any omissions or substitutions and the reason if any of the below are not included):

- Faculty and supervisor evaluations from Contextual Education I and II - Copies of evaluations can be requested from the Office of Contextual Education. Please note a copy fee may be charged and requests must be submitted two weeks in advance.
- Up-to-date Master of Divinity plan of study (available to student and advisor on OPUS)
- The autobiographical statement originally submitted as a part of the student’s application (available from Candler Registrar upon email request)
- A two to three page personal statement reflecting on the autobiographical statement, describing current vocational plans, indicating post-degree plans for continuing education, and noting any other academic or personal items of concern.
- Final Paper from NT 502 (student should include a cover sheet that indicates the instructions for the assignment as provided by the faculty member or the syllabus) [May be waived or substituted with an NT elective exegesis paper if the student received a waiver/substitution for NT 502]
- Summative Paper or Project from REG course (ideally chosen in consultation with course instructor) (please provide a cover sheet with course number and name, semester taken, and the instructions for the assignment as indicated by the faculty member or in the syllabus)
- Summative Paper or Project from a 600-level course (ideally chosen in consultation with course instructor) (please provide a cover sheet with course number and name, semester taken, and the instructions for the assignment as indicated by the faculty member or in the syllabus)
- Any additional documents desired by the advisor

**PROGRESS IN THEOLOGICAL STUDIES:**

**REFLECTION ON CANDLER EXPERIENCE:**

**STATUS OF VOCATIONAL DISCERNMENT:**

**PLANS FOR CONTINUING EDUCATION:**

**ADVISOR NAME**

**ADVISOR SIGNATURE**

**SEMESTER/YEAR**

**DATE**