Candler School of Theology
Application for Advanced Summer Ministry Internship
in Congregational Leadership 2020
(CE545R)

Arrendale State Prison
Alto, GA
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Description
Lee Arrendale State Prison is the largest state women's prison in Georgia and is located an hour north of Atlanta in the North Georgia mountains.

The Chaplaincy Department includes a variety of programs, such as worship, religious education, music and dance, pastoral therapy, postpartum experience, and workings with chronic medical issues such as HIV, Hepatitis C, cancer, and substance abuse.

The Certificate in Theological Studies (CTS) is a program sponsored by the Atlanta Theological Association (Candler, Columbia, ITC, and McAfee) which is offered by the Chaplaincy Department. CTS offers two certificates:
1. a 5-quarter basic certificate which includes core bible and theological foundation courses, three electives, and a capstone project
2. a 4-quarter advanced certificate which includes a course in research skills, several electives and a final research project.
All courses run from 7:30-11:30 on Friday mornings and are taught by doctoral students at Emory and masters students at the ATA seminaries. As of 2019, over 170 women have completed the Basic Certificate and over 60 have completed the advanced certificate.

Summer Intern Position
This placement offers a variety of opportunities for both chaplaincy and education work. For approximately 60% of the time, the student would work under the supervision of Chaplain Susan Bishop, doing pastoral rounds and crisis notifications, organizing/support work for the Children’s Center programs (certain Saturdays each month) and the Sunday worship services (select Sundays each month) leading ongoing groups, and performing some administrative tasks. For approximately 40% of the time, the student would be working with the Certificate program, assisting in research and administrative work, along with co-teaching on Fridays.

Eligibility
Students who have successfully completed all of the requirements for Contextual Education I and are returning to Candler are eligible to participate. Students on academic probation or who have a hold on their Candler financial account are not eligible. Students participating in other
summer programs at Candler or other outside settings are not eligible. Participants’ full time and attention must be given to the forty hours per week for ten weeks.

**Requirements:**

1. Serve forty (40) hours a week in a supervised parish ministry setting for ten weeks during the summer.
2. Participate in a two-day orientation seminar to be held May 18-19, 2020 and a reflection seminar to be held during August (term), August 17 – 21, 2020.
3. Participate in an online reflection group throughout the summer semester.
4. Participate in weekly meetings with a Ministry Internship Supervisor at your church. Complete readings and written assignments as directed by the Faculty Internship Supervisor.

**Participating Students will receive:**

1. An $9000 grant will be awarded as follows only upon successful completion of the program: $3000 following the May orientation, $3000 for the Fall 2020 semester and $3000 for the Spring 2021 semester.
   
   Please Note: (If a student is within $1,999 of the maximum threshold for scholarships and loans for the 2019-2020 academic year ($48,406) their summer stipend will be processed as a taxable payroll check which will require the submission of a W-9 and direct deposit request form.

2. Three academic credit hours that will count towards the Fall 2020 semester.
3. The opportunity for deeper formation in the practice of ministry.
4. On-site supervision and mentoring and intentional reflection group experience.

**Application Instructions:**

1. Write a 1-2 page essay on why you have chosen to apply for this internship, your vocational goals, your particular skills for ministry or the things you would like to practice/experience, the specific issues of ministry that you intend to explore, and how this will deepen your leadership ability. (Essays should be written in 12-point Times New Roman font, double-spaced with 1” margins on all four sides).
2. Submit your essay along with your resume no later than 4:00 p.m., February 28, 2020 to Carmen Toussaint in the Office of Contextual Education at carmen.toussaint@emory.edu.
3. Applicants will be contacted by congregational leadership as a part of the process of selection. Interviews will be conducted beginning early March 2020.
4. Questions may be directed to Carmen Toussaint, Senior Program Coordinator, Office of Contextual Education. If you need to meet with Dr. Elliott, Director of Internships, please email carmen.toussaint@emory.edu to set up an appointment.