Grow+ELI Leadership Team: Program Director

**Classification:** Paid Seasonal-Summer  
**Reports To:** Grow+ELI Director

**Minimal Qualifications:**
- Active Christian faith  
- Passion for building Christian community within a camp ministry setting  
- Willingness to support the theological doctrines and practices of the United Methodist Church  
- Bachelor's Degree or at least 4 years relevant experience required  
- Ability to:
  - teach, lead, train, mentor, and supervise others  
  - facilitate harmonious relationships and interactions between staff, parents, and campers  
  - perform potentially strenuous physical activities (e.g. hiking, lifting gear, etc)  
  - give and receive constructive criticism in a loving, Christ-like manner  
  - solve problems creatively in fast-paced and at times high-stress environments

**Grow Site Director Responsibilities:**
- Assume overall responsibility for Grow site operations including but not limited to:
  - camper and staff safety  
  - risk management  
  - staff supervision  
  - food and supplies procurement  
  - health care & paperwork  
  - worship coordination  
  - daily check-in and check-out coordination  
  - transportation  
  - emergency procedures  
  - ELI debriefing  
  - ELI meal and lodging logistics  
- Receive training in a combination of the following certifications: archery facilitation, first aid, lifeguarding, ServSafe food preparation, Challenge Course, Archery, and Driver  
- Attend Grow+ELI Leadership Team winter retreat for team-building and planning  
- Work with Grow+ELI Director and Grow+ELI Site Directors to coordinate site-specific logistics (e.g. risk management, transportation details, ELI lodging, day camp schedule, etc.)  
- Collaborate with Grow+ELI Director, lead training sessions and activities during ELI leadership development week  
- Serve as a resource to assist Grow+ELI Site Directors in facilitating nightly debriefs and morning devotions  
- Verify skills of Grow+ELI Site Directors  
- Serve as primary contact with host church staff and Day Camp Site Coordinator  
- Live on site the church site during the week  
- Support Grow+ELI Director, Grow+ELI Site Directors, and ELI as requested  
- Be an active and supportive member of the Grow+ELI Leadership Team  
- Maintain an atmosphere of spiritual growth, personal development, and safety  
- Prepare for summer during spring through on-site meetings and online/phone discussions  
- Help to assure adherence to camp policies and procedures  
- Attend and contribute to Grow+ELI Leadership Team meetings

These are not the only responsibilities assigned to this position. Other responsibilities may be assigned and the above list may be altered as-needed.