



Local Employment Listing November 2009

This Employment Listing is a free service Candler provides for local churches and non-church ecclesial organizations. It is updated on a monthly basis. Positions are generally listed for three months or until the job is filled, whichever comes first. The most recent job posts are at the top of each section. Local jobs are listed first, while out-of-state opportunities can be found in the second section of the list. Further information can be obtained on out-of-state jobs in the Candler Office of Admissions and Financial Aid. Internship opportunities through the Office of Contextual Education and Teaching Parish can be found at <http://www.candler.emory.edu/ACADEMIC/ConEd/internship.cfm>

If you find employment through this listing or if your church or organization is interested in posting a job, please notify Lisa Parker in the Candler Office of Financial Aid at lisa.parker@emory.edu or 404.727.4403.

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To view out-of-state job opportunities, [click here](#).

Type	Position	Contact info	Brief description	Posted
PT	Youth Minister	Will Zant North Springs UMC Sandy Springs, GA will.zant@northspringsumc.org Email Will a resume and 3 references.	12-15 hours per week working with both Senior and Middle Youth.	Nov.
FT	Youth Director	Smyrna First UMC Email resume and two-page testimony of faith to: slyle@smyrnafumc.org by October 31	Smyrna First UMC is a growing 2,900 member church located 12 miles from downtown Atlanta. Salary based on experience.	Oct.
PT	Minister of Music, Youth, and Children	Rev. Jim Hanna Warrenton First United Methodist P.O. Box 432 Warrenton, GA 30828 jhanna50@bellsouth.net Please send a cover letter, resume, and list of 3 references to the address above.	Looking for a person capable of leading a music program as well as the children and youth programs.	Oct.

FT	Director of Children's Ministry	Brenda Grimes Sugar Hill United Methodist Church 4600 Nelson Brogdon Blvd. Sugar Hill, GA 30518 770.945.2845 770.745.7799 (fax) brenda.grimes@sugarhillumc.org	Looking for a person with a passion for children and bringing them and their families to know Christ. Hours are flexible but must be at the church on Tuesdays and Sundays.	Oct.
FT	Pastor	James H. Alford, Jr. Pastor Search Committee Hill First Baptist Church P.O. Box 323 Athens, GA 30603 Send a cover letter and resume by October 15 to: jalfordjr@yahoo.com or to the mailing address above.	Guide growth in both and spirit and numbers, preaching God's word, leading worship, pastoral care, outreach/internal reach and spiritual leadership. College degree required, seminary degree preferred. Some experience in pastoral leadership of a church preferred. Baptist church licensing and ordination required.	Oct.
PT	Director of Children and Family Ministries	River UMC Cumming, GA Send resumes to: Nancy Johnson P.O. Box 1662 Cumming GA 30028 nancy@riverumc.org 678-648-5522	River UMC is a new congregation in southeast Forsyth County. Coordinate nursery, children's education, family activities. Must have strong commitment to Christ, a love for children, and a desire to share God's love with the community.	Sept.

Out-of-State Jobs

Type	Position	Contact info	Brief description	Posted
FT	Director of Discipleship Ministries and Christian Education	<p>First United Methodist Church Mount Dora, FL 32757</p> <p>Email or fax letters and resumes: 1stUMCMtDora@gmail.com 352-383-4596 (fax)</p>	<p>Responsible for development, implementation and ongoing leadership and management of Church's education ministry. Position will oversee the Christian formation of members of all ages; will manage, plan, coordinate and resource the educational events that take place in the life of the church. Requirements: Bachelor's degree (in an education related field), a minimum of 3 years of full-time experience working with children, youth, and adults; knowledge of Christian Education curriculum and practices; good oral and written communication skills</p>	Oct.
FT	Senior Pastor	<p>St. Matthews Baptist Church 3515 Grandview Avenue Louisville, KY 40207</p> <p>Contact Jan Watts: 502-896-8882 (phone) jwatts@smbclouisville.org</p> <p>Submit resumes by December 1.</p>	<p>St. Matthews's is a vibrant, mission-minded, suburban church that affiliates with the CBF and the SBC. The pastor will work alongside experienced staff to expand emphasis on outreach and discipleship. Requirements include: MDiv (minimum), PhD preferred; Ten years of experience in ministry</p>	Oct.
FT	Associate Pastor	<p>First UMC of Mattoon 1601 Charleston Avenue Mattoon, IL 61938</p> <p>For more information or to submit a resume, contact: Dr. Kenneth D. Hutchens 217-235-5676 mattoonfume@yahoo.com</p>	<p>Seminary or bachelor's degree in religion, theology or related area desired, as well as compatibility with the Methodist tradition. Training and experience in youth development as well as experience and gifts in children's and family ministry. Ability to work well with volunteers and staff, spiritual depth, and an ability to coordinate multiple programs.</p>	Sept.
PT/FT	First Minister	<p>Joint-venture Ministry with the Christian Church of Elkton and the First Christian Church of Futhrie (Todd County, Kentucky)</p> <p>Contact: James M. Groves 2900 Greenville Road Elkton, KY 4220 270-265-2300</p>	<p>This joint-venture ministry is for two churches located in Todd County, Kentucky who have evangelistic zeal. Both churches are looking for a growth-oriented pastor, one who can accept and desires a challenged to grow. Includes benefits and a 3 bedroom, 2 bath parsonage in Elkton.</p>	Sept.

PT/FT	Minister	Unitarian Universalist Congregation Tahlequah, OK Inquiries may be made to: Dr. Carl DePaula carl.depaula@gmail.com 918-457-7625	Contact Dr. Carl DePaula for more information.	Sept.
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Type	Position	Contact info	Brief description	Posted
Staffing Service	Various	Emory Temporary Services 1762 Clifton road NE Atlanta, GA 30322 Ph: 404-727-7590 http://emory.hr.emory.edu/ Email: ETS@emory.edu	Emory Temporary Services is Emory's internal source for temporary help. Assignments vary based on departmental needs, they can be as short as several hours or long as several months. There are several ways to apply: stop by the office; call the office; or email the office.	Post Ongoing
Staffing Service	Various	Employment & Staffing Service Career Connections in Ministry Mary Long or Debye Alderman 692 North Superior Avenue Decatur, GA 30033 Ph: 404-849-3816 www.ccmweb.org career_cm@yahoo.com	A search and placement firm that specializes in permanent part-time and full-time positions in ministry. There is no fee for service to job candidates. Salary commensurate with experience and position.	Post Ongoing
Staffing Service	Various	New Boston Select Staffing Bethany Quaine 3391 Peachtree Road Suite 270 Atlanta, GA 30326 Ph: 404-266-1969	An employment agency that specializes in part-time, temporary, day/evening secretarial placement (data entry, word processing, customer service and receptionist/ switchboard positions) in the metro-Atlanta area. There is no fee for service to the employee. Wage range is dependent upon skill level and experience.	Post Ongoing
Staffing Service	Various	Non-Profit Jobs Nonprofit Resource Center Maureen Lawless 50 Hurt Plaza, Suite #411 Atlanta, GA 30303 Ph: 404-688-4845	Non-profit Jobs is a complimentary job networking service for community-based positions in executive, professional and administrative jobs in nonprofit, public interest organizations. Opportunity NOC's, a job information newsletter, is available twice monthly for pickup or on a subscription basis. The subscription lists title, job description, and application procedure for each listing. Jobs are mostly full-time, some part-time.	Post Ongoing